# Letter of Invitation

# REQUEST FOR QUOTATION

**Ministry of Internal Affairs**

Bairiki,

Tarawa,

Republic of Kiribati

To Whom It May Concern,

The **Ministry of Internal Affairs** invites Quotations from Tenderers to provide the goods described in this Request for Quotation (RFQ) as below.

## Procurement No: 15-G039-23

Issue Date: 10th October 2023

RFQ Closing Date: 9th November 2023 – 1700 hours Tarawa Time

Project Title: Request for Quotation (RFQ) for Tabiteuea North guest house’s materials

This RFQ consists of the following volumes, except this letter, in separate computer files:

* **Goods to be provided** – Specification
* **Evaluation Criteria and Method**
* **Instructions on how to submit the quotation**
* **Certificate of Compliance Form**
* **Time Schedule for the RFQ/procurement process**
* **Contract Template for Supply of Goods**
* **General Conditions of Contract**
* **Availability of Financial Resources form**

A Supplier will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,

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Ms Tebantaake Keariki

OIC, Ministry of Internal Affairs.

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*\* Please note that late submissions will not be considered*